Jammu & Kashmir: The steps are being taken to follow the directions as laid down in the policy resolution and retention schedule in view of the limitation of the State Government policy.

Nagaland: Action is being taken.

Karnataka: A well articulated retirement policy has already been laid down in the respective manuals and followed. These rules are in conformity with the rules of the Central Government.

West Bengal: The matter is under examination and decision of the State Government will be communicated in due course.

Resolution XII: The Commission notes with regret that, inspite of its earlier recommendations, vide Resolution No.IV of its 31st Session held in 1955 and Resolution No. 3(a) of the 36th Session held in 1961, the Government of India have not so far made arrangements for the manufacture of the Standard Quality Paper recommended by the ISI in consultation with the National Archives of India, with the result that the Union and States Governments, as well as others, were obliged to use low quality paper for their permanent records. The Commission, therefore, strongly recommends that urgent measures be adopted, either for manufacturing this paper in India, or for importing it from abroad, as in the long run the use of quality paper for permanent records would not only prove more economical, but is absolutely essential, keeping in view the importance of these records for the future generations.

National Archives of India: The Ballarpur Industries Limited is processing Standard Quality Paper to meet our requirements and samples are awaited.

The annual approximate requirements indicated by the following States and Union Territories are given below:

| Sr.No. | Name of the States | Annual requirements |
|---|---|---|
| 1. | Central Government | 1445 Metric Tonnes |
| 2. | Andhra Pradesh | 85 " " |
| 3. | Gujarat | 12.5 " " |
| 4. | Haryana | 5 " " |
| 5. | Kerala | 7 " " |
| 6. | Punjab | 382.50 " " |
| 7. | Uttar Pradesh | 720 " " |

contd.

| Sr.No. | Name of the States | Annual requirements |
|---|---|---|
| 8. | Meghalaya | 0.5 Metric Tonnes |
| 9. | Nagaland | 3 " " |
| 10. | Himachal Pradesh | 5 " " |
| 11. | Manipur | 0.2 " " |
| 12. | Tripura | 19 " " |
| 13. | Bihar | 674.5 " |
| 14. | Jammu & Kashmir | " |
| 15. | Madhya Pradesh | " |
| 16. | Maharashtra | " |
| 17. | Orissa | " |
| 18. | Rajasthan | " |
| 19. | Tamil Nadu | " |
| 20. | Karnataka | " |

Union Territories

| | | |
|---|---|---|
| 1. | Goa Daman and Diu | 2.5 Metric Tonnes |
| 2. | Delhi | 70 " " |
| 3. | Mizoram | 0.5 " " |
| 4. | Chandigarh | 0.2 " " |
| 5. | Dadra Nagar Haveli | 0.1 " " |

Resolution XIII: Resolved that appropriate authorities be moved to direct their attention to the archives of the Municipal Corporations and other Local Bodies, who should be asked to ensure their preservation in properly organised Record Rooms to be looked after by suitable staff. Further resolved that these records be regularly appraised and proper lists or catalogues be prepared of the permanent records, which should be made available for research to bonafide scholars.